

BUBBENHALL PARISH COUNCIL

59, Meadow Road, Wolston, CV8 3HL

Tel: 07957589626

Email: bubbenhallpclerk@gmail.com



TO: All Councillors, Bubbenhall Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on 11th June 2024 at 7.30pm. Please forward any apologies for absence to me or the Chair.

A handwritten signature in blue ink, appearing to read 'Tracie Ball'.

Tracie Ball
Clerk and RFO
5th June 2024

Members of the public and press are welcome to attend.

A G E N D A

22. **Apologies:** to receive apologies and approve reasons for absence.
23. **Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.
24. **Declarations of interest**
 - 24.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.
 - 24.2 To receive, consider and approve any requests for dispensation relating to Agenda items.
25. **Minutes of previous meeting:** 14th May 2024
26. **Information items:** to consider and discuss items for information and comment if appropriate:
 - 26.1 County Councillor report
 - 26.2 District Councillor report
27. **Progress reports/information from working groups and committees,** items of update for Parish Council – to consider/decide matters relating to each as required.
 - 27.1 Emergency, and village defibrillators
 - 27.2 Field and play area.
 - 27.2.1 Dog Fouling and installation of new bins update.
 - 27.2.2 Use of field by hirers of the Village Hall
 - 27.3 Village Green. To discuss whether a tree report is required.
 - 27.4 Highways and footpaths,
 - 27.5 Publicity & Communications. To decide who will be responsible for changes to website
 - 27.6 Gateway Liaison
 - 27.7 Country Park Liaison including footbridge.
 - 27.8 Landfill/Quarry Liaison
 - 27.9 Sustainability Policy
 - 27.10 Green Shoots update
 - 27.11 Skills audit update
 - 27.12 Police update
 - 27.13 Finance

BUBBENHALL PARISH COUNCIL

59, Meadow Road, Wolston, CV8 3HL

Tel: 07957589626

Email: bubbenhallpcclerk@gmail.com



28. Planning applications and other statutory and non-statutory consultations:

- 28.1 Update on SWLP
- 28.2 Update on NDP and discuss and make any necessary decisions regarding the results from the Housing Needs Survey.
- 28.3 To receive information on planning applications and decide any actions as appropriate.

29. Adoption of Policies; to note the review and adoption of following policies. Defer to July 24

30. Finance

- 30.1 To approve accounts for payment.
- 30.2 To approve Clerks expenses for payment
- 30.3 Finance update for approval, to include bank reconciliation.
- 30.4 To discuss and make any decisions regarding moving Banks
- 30.5 To discuss and agree a budget for new strimming and hedge control equipment and appropriate PPE.
- 30.6 To discuss and agree the quote for the installation of new glass at the bus shelter.

31. Matters relating to the parish from Councillors and Clerk – to consider/decide matters relating to each as required.

- 31.1 Any other matter arising.

32. Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

33. Future Agenda Items – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

34. Parish Council Communications (information for sharing) - To receive suggestions for items for the Village website, Parish Council Facebook Page, and Bubbenhall E-news.

35. Date of Next Meetings – To confirm Tuesday 9th July 2024 for the for the next regular meeting of the Parish Council at the Village Hall at 7:30pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard three clear days before the meeting is held.